

COVID-19 PROTOCOL: ASTURFORESTA 2021 INTERNATIONAL FORESTRY FAIR	R-ERL/1
	Version:0 Date: 10.05.2021

PREVENTION GUIDELINES: ASTURFORESTA 2021 INTERNATIONAL FORESTRY FAIR

	Preventive measures to be applied
General principle	<ul style="list-style-type: none"> The Fair will comply with all the health regulations issued by the Spanish Government and the Government of the Principality of Asturias to prevent the spread of coronavirus infection at public events, as applicable on the dates of the Fair.
Travel to and from the site	<ul style="list-style-type: none"> Wherever possible, mobility solutions to be used are those that allow physical distancing of approx. 1.5 metres. For this reason, individual means of transport are preferred. When walking, cycling or using a motorbike to access the site, a face mask need not be worn. Make sure to maintain physical distancing when walking. If using a private vehicle, ensure the vehicle is kept clean and maintain as much distance as possible between occupants, with only one person per row of seats. If travelling by taxi or similar collective transport vehicle, ensure there is only one passenger per row of seats with as much distance as possible between occupants. When travelling by bus or other means of public transport such as a company bus, keep as much physical distance as possible from fellow passengers. In the event of public buses, the driver will ensure such distance is maintained. It is recommended that you wear a non-medical fabric mask rather than a medical mask when travelling by public transport.
If you think you have COVID	<ul style="list-style-type: none"> Staff showing symptoms of possible respiratory infection such as coughing, a temperature or breathlessness, must not access the site. They must stay at home and phone the health services or occupational health provider to request a personal assessment of their condition.
Prevention on site	<ul style="list-style-type: none"> These guidelines on preventive measures against coronavirus (COVID-19) must be implemented on site. The guidelines must be communicated to all organisations attending the Fair, including exhibitors, suppliers, installers, transport workers and any others providing services or carrying out activities at the Fair, to ensure proper coordination. Update these guidelines as required pursuant to any relevant regulations issued by the health authorities. Keep a register of all actions carried out, indicating date, people responsible, etc. and keep all relevant documentation. Communicate and distribute easy-to-understand information from reliable sources regarding basic behaviours for preventing infection: <ul style="list-style-type: none"> Personal and collective hygiene practices Criteria applied by the health authorities to determine whether a person may be affected by the disease. Actions to be taken in case of suspected infection. All organisation staff must collaborate actively in the implementation of these preventive measures and the monitoring of recommendations made. There must be a pool of substitute staff in case of staff shortages. All staff must be adequately briefed on the risks of coronavirus and receive training in the preventive and protection measures to be adopted.
Access to the site	<ul style="list-style-type: none"> The organisation will provide all technical tools required for temperature screening of all staff and for taking the temperature of all visitors prior to accessing the site. People with a temperature above 37°C will be denied access.

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	<ul style="list-style-type: none"> • A mask must be worn on site at all times. • Alcohol-based hand sanitiser will be provided throughout the site, with a poster indicating mandatory use.
At the site	<ul style="list-style-type: none"> • Demonstrations and access to exhibitor stands must be planned in order to guarantee physical distancing of 1.5 metres amongst the public, and any groups attending must keep this same distance from others. • Ensure that physical distancing is guaranteed in common areas; and that overcrowding is avoided. • Access to the site must be staggered to avoid crowds. • Where feasible or necessary, access times should be staggered if physical distancing cannot be guaranteed in the reception and entrance areas. • As a general rule, no PPE other than that required depending on the working activity to be carried out is necessary, with the exception of face masks.
Avoid close contacts	<ul style="list-style-type: none"> • Ensure physical distancing of 1.5 metres. • Do not engage in formal greetings or shows of affection entailing physical contact. • Use posters to communicate health authority recommendations on infection prevention and control.
Organisational measures	<ul style="list-style-type: none"> • Provision of hand-washing facilities and services at various points within the site to ensure hand-washing can be carried out frequently, using water and soap and paper towels. • Where possible, alcohol-based hand sanitiser will be provided for use by the public. <p>Site cleaning (toilets and other services)</p> <ul style="list-style-type: none"> • Ensure proper protection of cleaning staff. Face masks and single-use gloves must be worn when carrying out cleaning duties. • The area used by each staff member during his/her shift must be cleaned before use by staff on the next shift. • Normally-used cleaning fluids and soaps will be sufficient, although the use of bleach and other disinfectants can be considered, provided this is done safely. • Following completion of a cleaning cycle, cleaning staff should remove face masks and gloves and perform hand hygiene, using soap and water, for between 40 and 60 seconds. • Staff uniforms or other work clothes must be placed in a bag, the bag sealed and taken to the usual laundry facilities. A full washing cycle at a temperature of between 60 to 90°C is recommended. <p>Additionally, it is necessary to remind exhibitors and visitors that:</p> <ul style="list-style-type: none"> • Food, cutlery and other objects should be cleaned before sharing. • Personal hygiene practices should be strictly adhered to, with frequent hand washing. • Do not smoke, eat or drink without first washing your hands. (Smoking is not permitted.)
Personal hygiene behaviours	<ul style="list-style-type: none"> • It is recommended to carry an umbrella or raincoat to avoid overcrowding in covered areas and tents in the event of rain. • A face mask must be worn at all times. • It is recommended that finger nails are kept short. • It is recommended that rings, bracelets, watches or other items that may make hand and wrist washing difficult are NOT worn. • Avoid touching face and eyes during the event.

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	<ul style="list-style-type: none"> • If sneezing or coughing, cover face with a tissue or use the inside of the elbow. • Cover nose and mouth with a disposable tissue when coughing or sneezing, and discard the tissue immediately in the nearest waste bin. If you do not have a tissue, cover nose and mouth with the inside of the elbow and then wash or sanitise hands.
Hygiene measures	<ul style="list-style-type: none"> • Reinforce availability of cleaning and hygiene materials for staff (to be checked at least once per day, including water facilities, etc.). • Facilities should be ventilated on a regular basis, at a minimum once daily for five minutes. • Intensify cleaning and disinfection of fixed facilities, especially frequently touched areas such as door handles, switches, handrails, etc. A commercial solution of bleach (approx. 30 ml per litre of water), alcohol (minimum 70%) or other authorised disinfectant fluids must be used.
Organisational measures: implementation	<ul style="list-style-type: none"> • Any person with confirmed or suspected COVID should not attend the fair until a negative test result is received. • There will be a one-way flow of traffic for both people and vehicles, and moving in the opposite direction to the established direction of flow will be prohibited. • Proper consideration will be given to spatial organisation, especially for the opening event, conferences and working sessions, reception of Authorities, demonstrations by exhibitors, etc. to ensure physical distancing at all times in closed areas and facilities. • Sharing of common areas, rest areas, etc. in offices and other work areas will be avoided. If the facilities do not allow proper physical distancing, shifts must be organised to prevent crowding. • Works will be organised in such a way as to avoid contact between different work teams (maintenance, suppliers, services providers to exhibitors, etc.) <p>Additionally, CATERING SERVICES will</p> <ul style="list-style-type: none"> • Provide their own protocol for compliance with health authority regulations specifically relating to hotel and catering services in force at the time. <p>Exhibitors</p> <ul style="list-style-type: none"> • Each exhibitor/company will be responsible for ensuring compliance with COVID protocol guidelines at their stand. • Exhibitors will use their discretion to avoid organising activities in their stand that may increase the risk of infection (e.g. members of the public touching the same screen, or using the same pens to fill in competition or raffle tickets, etc.). • The use of shared computer terminals or other equipment should be avoided unless they are cleaned after each use. <p>Demonstrations</p> <ul style="list-style-type: none"> • Each exhibitor/company carrying out demonstrations will need to notify such demonstration an hour in advance (if not already programmed) so that the organisation can put measures in place to control physical distancing and avoid overcrowding.
Summary	<ul style="list-style-type: none"> • All the above measures are mandatory for all personas accessing the site at Monte Armayán in Tineo. In order to monitor compliance, Asturforesta will ensure that members of Tineo's local police force, the Civil Guard and the Civil Protection forces will supervise compliance with all measures contained in this protocol at all times.